

Firstname Lastname



17 years of exposure in a domain that's wide and vibrant which has offered me the exposure to fine tune myself as an thorough professional, in segments that cater to Oil and Gas, Electronics, Hospitality, Training & Development and Human Capital, Instrumentation, Project Implementation, Process improvement and Customer Relations. I am a highly motivated, results oriented professional with a proven track record of spearheading large operational projects irrespective of geographical constraints for premier clients including the Government Sector. I was acknowledged as a forerunner fueling business growth and revenue with excellent client relationship management abilities winning crucial deals. I consider my forte is PROJECT TRANSITION, DESIGNING PROCESS FLOW AND DOCUMENTATION, ROI, COST-EFFICIENCY AND SERVICE IMPROVED PROCESSES WITH SIGNIFICANT BENEFITS, and Q&C. I drive smooth delivery of programs, meeting stringent time, quality and budget parameters. I am a people's person, an excellent communicator, competent in resource mobilization with an analytical approach in problem solving, trouble-shooting and mentoring. I have constantly and consistently been recognized for my volunteering activities.

COMMUNION DETAILS



P.O. Box 000038 DXB,
Dubai, Deira, UAE



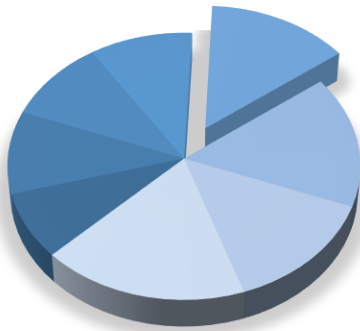
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firstname1@yahoo.com

CORE COMPETENCIES

- Project Transition
- Process Flow
- Documentation
- Instrumentation
- Project Implementation
- Training & Development
- Mentoring
- Talent Acquisition



CAREER TIMELINE – VERTICAL GROWTH

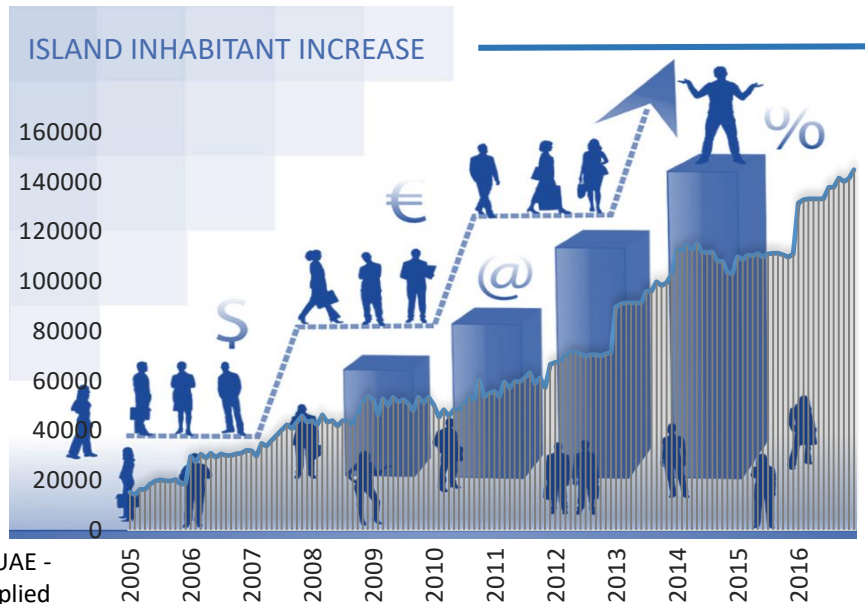


Since September 1999
XYZ ISLAND, UAE

Since 2006: Housing and Services Supervisor

December 2002 to September 2004: Gas Turbine Technician

September 1999 to December 2002: Instrument Utility Technician



SCHOLASTICS

2004 – 2005 - DUBAI MEN'S COLLEGE, Dubai, UAE - Courses included: Arabic Communications, Applied Computing, English Communications, Foundations Mathematics

1996 – 1999 - ADNOC TECHNICAL INSTITUTE (A.T.I) [Oil Sector Institute], Abu Dhabi, UAE - Three-year Technical Training Program (Instrumentation and Electronics) Courses included: Applied Math and science for instrumentation, General Electricity, Instrumentation, Process and Workshop, Process Measurement and Control, Electronics.

1994 - AL SAFA SECONDARY SCHOOL, Dubai, UAE

VERTICAL EXPOSURE



GARDENING



HOSPITALITY



PEST CONTROL



TRAINING



PROJECT TRANSITION



RECREATION

CORE AREAS OF OPERATIONS:

ACHIEVEMENTS

Housing and Services Supervisor

2000 temporary and permanent residents on Zirku Island under the ZADCO Project

- Leading an team of 300+ members
- Hospitality and Customer Relations
- Gardening & Pest Control valued at an excess of US\$15M
- SOW
- Contract Scrutiny and Renewal
- Team work Allocation
- Cross Department and Functional coordination which include logistics, finance, and technical support, and facilities management.
- General maintenance and HVAC
- Quality and Control
- Procedure and Process upgrade
- Escalations
- Infrastructure and Inventory maintenance
- Laundry and Machine Monitoring.
- Adherence to safety methodologies
- Recreational Activities
- Adherence to environmental safety measures
- Monitoring Honey and Dates Production
- Waste management and coordination with the Zoological Department for reuse and recycling
- Adherence to HSEMS procedures

Gas Turbine Technician

- Co-implementation and maintenance of gas turbines
- Designing and Implementing Service and Quality Control
- Prepared maintenance initiatives
- Cross functional department coordination
- Instrumentation activities, calibration and repair for all systems and subsystems.
- Overhauling gas turbines.
- Framing Testing of gas turbine logics
- Commissioning checks/online interlock testing
- Designing Preventive measures

Instrument Utility Technician

- Maintenance of various electronic/pneumatic instruments, equipment and systems
- Documentation of system implementation and maintenance information
- Documentation of work permits and SOW
- Preventive and routine maintenance on all units according to set standards
- Installation of serviced Gas Turbines, Cooling Water Pumps and Filtration Systems, Desalination Units, Boilers, Fire Water Pumps, Fire Alarm Systems, Gas Detectors / Oxygen Analyzers, PLCs and Logic Controls
- Cross Department Coordination

- 2016: ADNOC HSE Award Appreciation
- 2015: Community Development Authority Dubai certification appreciation for participating the volunteer activities
- 2015: Liwa Dates festival Appreciation letter for participant (for 10 years represent Zirku)
- 2012 : Earned appreciation certificate for participation in awareness campaigns from Emirates Society for Genetic Diseases
- 2011: Appreciating excellent efforts in making the events of 40th National Day celebration a grand success, ZADCO, Zirku Island
- 2011: Certificate of HSE Excellence, Zakum Development Company.
- 2010: Nominated for HSE Man of the Year (Runner up)
- 2008: Appreciation Certificate – participation in the program “My Idea for useful proposals of moral positive results” - RTA
- 2006: In recognition of valued contribution to the 1st Zirku AGM Cup - Football Tournament Zirku Island Club, ZADCO, Zirku Island
- 2006: Blood Drive Campaigns, Donation of Blood to assist the community and fellow men– Abu Dhabi Blood Bank General Authority for Health Services for the Emirates of Abu Dhabi
- 2005: Appreciation certificate – For participation in the conference "our Emirates Free of Thalassemia" - Higher Technology Colleges, Dubai College for Men.
- 2005: Recognition of valued contribution to the Education without Borders
- 2005: International Student Conference, Education without Border - Abu Dhabi, UAE
- 2005: For Participating in the Foundation Daily Mathematics Contest – Higher Technology Colleges, Dubai College of Men
- 2004: In appreciation of efforts in supporting “Smoking Campaign”– Higher Colleges of Technology, Dubai Men’s College
- 2003: Appreciation from Zirku Football Committee for role in tournament success – Zirku Sport Committee, Zirku Island.
- 1994: Appreciation certificate from Dubai Educational Region – for excellence in scouting activities, Al-Safa Secondary School

CERTIFICATIONS

- 2014: Assertiveness at work and Motivation Skills – Bbusiness
2013: Consultant in Strategic Management – London College of Business
2012: Tendering Procedures and Bid Evaluation - Meric Training & Consulting
2011: Contract Administration – Meric Training & Consulting
2011: ISO 14001:2004 & OHSAS 18001:2007 – ISOQAR Egypt at ZADCO Co
2011: Tropical Basic Offshore Safety Induction Emergency Training – Emirates Tech Development Centre
2011: Incorporate your Project" Course – Abu Dhabi educational Institute, UAE
2009: Award in Supervising Food Safety in Catering – Chartered Institute of Environmental Health
2009: Business Writing Skills – ZADCO Abu Dhabi
2008: Level 3 BTEC Advanced Award Contract Management – EDEXCEL
2008: Stores & Inventory Control – Sofitel City Centre Hotel – Dubai
2008: Adobe Illustrator CS3 – Unlimited Technology Training Centre - Dubai, UAE
2007: Cross Exposure in Housekeeping & Recreation - Hilton - Abu Dhabi
2007: The Customer Service Mindset – Meric Training & Consulting
2006: Certified Business Professional (CBP), Leadership, Business Communication, Business Etiquette, Sales,
2006: Customer Service - Al Khawarizmi International College.
2006: High Performance Team Building Program – ABAMI
2006: Level 2 Introductory Certificate in Team Leading – Institute of Leadership & Management
2006: Consultant in Strategic Management – London College of Business (UK)
2006: Course on Clear thinking and mental storming – Dubai Electricity and Water Authority – Dubai, UAE
2003: How to understand yourself and promote your relations – Al-Masarat Centre for Development and Training – Dubai , UAE
2003: Centrifugal Compressor & Pump Technology – Harvard Technology
2003: IQ, AQ and A Range Commissioning & Maintenance – ROTORK Controls Ltd.
2003: TSX Momentum PLC & Magelis Operator Panel Programming– C+G Instruments - ZADCO
2002: Strategies in solving Matrimonial Problems (Social Course) – Techniques for Conferences and Courses - Dubai, UAE
2002: Introduction to Professionalism Programme – ZADCO
2002: MKV Speedtronic Maintenance – Turbine Services Ltd. (UK)
2002: SLC Maintenance & Troubleshooting using RS Logix 500 Software – Rockwell Automation Training Services
2002: Basic Micro (PC – Windows – Word) – Al Khawarizmi Centre - Abu Dhabi, UAE
2002: MS Outlook 2000 (Basic) – Al Khawarizmi Centre - Abu Dhabi, UAE
2001: Introduction to Computer + Windows98 & MS Word 2000 (Basic) – Al Khawarizmi Centre – Abu Dhabi, UAE
2001: Professional Integrated Development Programme – ZADCO
2000: Technical Writing Skills – Professional Training Institute Instrumentation

CROSS FUNCTIONAL EXPERTISE

- Leadership
- Multi Tasking
- Organizing
- Cross cultural Team Building
- Ability to serve and understand people with different stature
- Customer Services
- Organizing different recreational activities Constructive Feedback Process
- Meeting with set Expectations
- Budgeting
- Safety
- HSE
- Vendor Management
- Conflict Resolution
- Building constructive Projections and Contingency Plans

PERSONAL ABILITIES:

- Creative
- Professional
- Campaigns Awareness
- Mentoring
- Training
- Leading ,
- Volunteer for Social Causes

LEISURE ACTIVITIES

